



Jr. Twinkle Suri
Principal

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**Office of The Principal Shri Pt. Prem Nath Dogra
Government Degree College Samba**

J&K (UT) - 184121

NAAC Accredited Grade-B



(Mob) 94191-7209
(Off) 01923-24104

Invitation for Expression of Interest (EOI)

Subject: Expression of Interest (EOI) for empanelment of reputed book Sellers /Vendors /Suppliers/Distributors for supply of books to Shri Pt. Prem Nath Government Degree college Samba Library.

The Principal of Government Degree College, Samba invited sealed "**Expression of Interest (EOI)**" for empanelment of reputed Sellers/Vendors/Suppliers/Distributors who are registered with Book Sellers's Federation (National/UT) for the procurement/supply of books to the college library for the Financial year 2025-26 and 2026-27.

Interested vendors/Suppliers/distributors having requisite experience as mentioned in "Expression of Interest" notification at college website are requested to submit their EOI with relevant supporting documents to this college. All necessary details including eligibility criteria, terms and conditions and applications form (Annexure-1) shall be obtained from either college campus or from college website

EOI from eligible parties in sealed envelope clearly superscripted as "Invitation for Expression of Interest (EOI)" for empanelment for supply of books to "Shri Pt. Prem Nath Government Degree college samba Library" should reach this office within 7 days of publishing of this notice in different Newspapers.

**Principal
GDC, Samba**



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Librarian
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EXPRESSION OF INTREST (EOI)

**FOR EMPANELMENT OF REPUTED VENDORS FOR OF REPUTED BOOK SELLERS/ SUPPLIERS/
VENDORS FOR FINANCIAL YEAR 2025-26 AND 2026-27**

Eligibility Criteria

Proof of following mentioned supporting documents must be enclosed in support of the eligibility criteria and absence of any of them will render the vendor/supplier ineligible for empanelment.

1. Book seller/Vendor/Publisher must be a regular service provider to at least three premium institutes of higher education of J&K UT during the last three years.
2. Registration with Federation of Publishers and Booksellers Association of India (FPBAI).
3. Permanent Account no. (PAN) issued by the Income Tax Department.
4. Evidence of Income Tax clearance certificate for the last three years.

TERMS AND CONDITIONS

The firm/vendor which applies for empanelment should fulfil the following conditions:

1. The period of empanelment shall be for the financial year 2025-26 and 2026-27.
2. The firm/vendor has to supply books to the college offering a uniform discount rate that shall communicated once the firm is empanelled by the College.
3. Rates printed/written on stickers shall not be accepted. Books with printed price shall only be accepted.
- 4 The latest edition of books shall only be accepted.
5. Any loss damage caused to the supplied consignment during transit shall be the sole responsibility of the supplier. The cost of packing freight charges loading unloading etc. at the ends shall be borne by the supplier.
6. Payment of books shall be made after proper verification of each title and author by the concerned HOD/Librarian.
7. Security deposit in the form CDR amounting to Rs10,000/- only should be pledged to Principal, Government Degree College Samba. Security deposit in the shape of Cheque/ Cash shall not be accepted.
8. The supply is to be made within 15 days from the date of issuance of supply order failing which firm may be penalized by the College.



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9. Conversion rate for the foreign currencies as recommended/approved by Goods Office Once Committee.
10. Orders will be placed by Principal and it will be the discretion of his/her to place order to any empanelled supplier. There will be no objection from other empanelled suppliers in this regard.
11. All the pages of the empanelment documents are to be signed and stamped by the firm and to be submitted along with the application form and self-attested copies or documentary proof.
12. The bill in triplicate should be raised in the name of Principal, Shri Pt. Prem Nath Government Degree College Samba
13. The College reserves the right to modify any condition enumerated or arising out of this notice without assigning any reason thereof.
14. The price proof for all books, except for those with printed price must be enclosed with bill. Only genuine updated publisher catalogues are accepted or original publisher invoice duly signed and stamped.
15. In case of foreign edition, a certificate would be required stating that "Indian reprint/edition is not published" Likewise for hard bound" low price editions/paperback edition for books is/are not published".
16. All the payments will be made in INR and the payment will be released after supply and acceptance of books by the college.
17. All orders shall be F.O.R. college premises.

Note: Absence of any of the above-mentioned documents shall render the supplier ineligible for the empanelment.

All the vendors who accept the above terms and conditions may submit their Expression of Interest (EOI) through Annexure-I on uniform rate of discount for supply of books in a sealed envelope in bold letters **EXPRESSION OF INTEREST** at mailing address of College.

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**Annexure-1
APPLICATION FORM**

(Empanelment of Vendors for supply of Books, Periodicals Publications for the year 2025-26 & 2026-27)

1. Name of the Firm/Vendor:- _____
2. FPBAI Registration NO.:- _____
3. Name of the Proprietor:- _____
4. Name of the Partner (if any):- _____
5. PAN/GST No. of the Firm/ Vendor:- _____
6. Address:- _____
7. Mobile No.: _____ Phone No. _____ Email Address:- _____
8. Name of the three reputed clients among the institutions of the higher learning like College, Universities etc. served by the vendor as book supplier during last three year
 - i) _____
 - ii) _____
 - iii) _____(Copies of the satisfactory performance certificates from the above-mentioned institutions need to be attached)
9. Security deposit details:
 - a) CDR No. _____
 - b) Dated _____
 - c) Rs _____
 - d) Drawn on _____
10. Bank Details _____
 - a) Name of the Bank _____
 - b) Branch _____
 - c) Account Number _____
 - d) IFSC Code _____
11. Discount Offered: _____ (Both in figures and words)

NOTE: Cutting in writing is not acceptable

Declaration: I/We do hereby declare that entries made in this application form are correct and true to the best of my/our knowledge and belief. Further, we accept all the terms and conditions of empanelment.

Date: _____

Seal & Signature of the Firm/Vendor

Enclosures: