Documents required for admission in Semester-I of BA/ BSc/Bcom under NEP for the academic session 2024-2025

A) For Students who Passed 12th through the J&K Board

1. Printout of the downloaded application form from Samarth Portal.

2. Marks Card of 12th class in original and two self-attested photocopies.
3. Provisional Certificate by the Head of the Institution in which the candidate was studying during the previous year in original issued and one self-attested copy.
4. Character Certificate from the institution last attended in original and one self-attested copies.
5. Date of birth certificate (Matriculation Diploma / Matriculation Marks Certificate) in original and two self-attested copies.
6. Reserved Category certificate (if any) from the competent authority in original withtwo self-attested photocopy.
7. Copy of Aadhaar card.
8. Copy of Domicile certificate.
9. Three passport size photographs.
10. Parents occupation proof for non-domicile students.
11. Undertakings as per Annexures-I (available in college).
    12. **In case of candidate with a Gap of One or more than one year after passing 12thClass**
    a. **Character certificate signed by Gazetted Officer.**
    b. **Gap Certificate as per Annexure-III**

Note:
1. **Students are advised not to take the printouts of the Annexures as they are made available in the college**
2. **Student are required to bring their mobile phone registered with Digi locker at the time of physical verification for the creation of their ABC IDs.**

B) For Students who passed 12th through CBSE / Other Boards

1. Printout of the downloaded application form from Samarth Portal.

2. Marks Card of 12th class in original and three self-attested photocopies.
3. Migration certificate in original along with three self-attested copies.
4. Transfer certificate in original and three self-attested copies.
5. Provisional Certificate by the Head of the Institution in which the candidate was studying during the previous year in original issued and

one self-attested copy.

6. Character Certificate from the institution last attended in original and one self-attested copy.
7. Date of birth certificate (Matriculation Diploma / Matriculation Marks Certificate) in original and three self-attested copies.
8. Reserved Category certificate (if any) from the competent authority in original with two self-attested photocopy.
9. Copy of Aadhaar card.
10. Three passport size photographs.
11. Copy of Domicile certificate
12. Parents occupation proof for non-domicile students.
13. Undertaking as per Annexure-II(available in college).
14. Eligibility certificate as per Annexure-IV (available in college).
15. **In case of candidate with a Gap of One or more than one year after passing 12thClass**
   a. **Character certificate signed by First Gazetted Officer.**
   b. **Gap Certificate as per Annexure-III**

Note:
1. **Students are advised not to take the printouts of the Annexures as they are made available in the college**
2. **Students are required to bring their mobile phones registered with Digi locker at the time of physical verification for the creation of their ABC IDs.**